

REQUEST FOR PROPOSAL

FOR

**ASBESTOS ABATEMENT AIR MONITORING
AND
INSPECTION SERVICES**

NORTH PENN SCHOOL DISTRICT

ADDITIONS AND RENOVATIONS TO KNAPP ELEMENTARY SCHOOL

LANSDALE, PA

MAY 1, 2020

REQUEST FOR PROPOSAL INFORMATION

1.0 GENERAL INFORMATION

The **North Penn School District** is soliciting proposals for asbestos air monitoring and inspection services for the additions and renovations to Knapp Elementary School. The school is located at:

Knapp Elementary School
700 Knapp Road
Lansdale, PA 19446

1.1 PROJECT SCOPE AND SCHEDULE

Scope:

The additions and renovations to the Knapp Elementary School includes the construction of two additions and the renovation and alteration to the entire building (66,000 square feet).

Schedule:

Phase 1A – Approximate Start Date – 6/15/2020
Phase 1B – Approximate Start Date – 12/23/2020
Phase 2 – Approximate Start Date – 3/31/2021
Phase 3A, 3B, & 4 – Approximate Start Date – 6/15/2021
Phase 5 – Approximate Start Date – 12/23/2021
Phase 6 – Approximate Start Date – 4/13/2022

1.2 TYPES OF CONTRACTS IN PLACE

The successful firm will be expected to function as part of this team and will be contracted directly with the North Penn School District working through the Environmental Consultant (Project Designer) and coordinating with the Construction Manager and Architect. The parties involved include:

Owner:

North Penn School District
401 E. Hancock Street
Lansdale, PA 19446
Thomas Schneider, Director of Facilities & Operations
schneit@npenn.org
215-853-1140

Architect:

Schrader Group
161 Leverington Avenue
Suite 105
Philadelphia, PA 19127
Devin Bradbury
dbradbury@sgarc.com
215-482-7440

Construction Manager:
ICS
208 N. Providence Road
Media, PA 19063
Bill Slawter
bill.slawter@ics-builds.com
267-718-0029

Environmental Consultant (Project Designer):
Criterion Environmental & Industrial Hygiene
400 Street Road
Bensalem, PA 19020
Ian Forster
iforster@critionlabs.com
215-244-1300

Asbestos Abatement Contractor:
Neuber Environmental Services
1100 Grosser Road
Suite C
Gilbertsville, PA 19525
Tim Walter
timwalter@neuberenv.com
610-933-4332

1.3 ISSUING OFFICE

The North Penn School District is issuing the proposal for the Asbestos Air Monitoring and Inspection Services. Questions concerning the scope of the project should be submitted in writing, via email, to North Penn School District. It is the submitting firm's responsibility to allow sufficient time for a written response.

1.4 SUBMISSIONS

All Proposals shall be emailed to schneit@npenn.org

Or mailed to:

North Penn School District
630 West Eighth Street
Lansdale, PA 19446
Thomas Schneider, Director of Facilities & Operations
schneit@npenn.org

1.5 RESPONSE DATE

Proposals must be received by: End of work day, May 21, 2020

1.6 PROPOSAL AWARD

The proposal award may be made within thirty (30) days of the submission date.

1.7 AIR MONITORING

- A. Air Monitoring Professional shall sample the air in the work area for airborne filter concentrations. The use of TEM (Transmission Electron Microscopy) for post air monitoring clearance will be utilized. Procedures and methods for TEM must meet AHERA requirements by a certified lab. The air sampling shall also be conducted using sampling pumps calibrated at a flow rate of at least two (2) and not more than ten (10) liters per minute using collection media and procedures in accordance with NIOSH Phase Contrast Microscopy (PCM) Method 7400. Air volumes shall be sufficient to provide reliable results down to a concentration of 0.010 fibers per cubic centimeter of air (f/cc) or lower. Minimum air volume of 400 liters of air shall be collected for NIOSH Method 7400. Volume requirements for electron microscope methods should be discussed with the analytical laboratory. Final decisions will be made by the Consultant.
- B. The number of samples that are required and the specific locations will be established by the Environmental Consultant, and air monitor firm.

1.8 INSPECTION SERVICES

- A. The inspection services include ensuring that the asbestos abatement contractor is performing all work in accordance with the specifications and performing in accordance with all Federal, State, and Local requirements.
- B. If the onsite Technician finds that the contractor is not performing the work in accordance with the specifications or regulations, they must stop all work and contact the Environmental Consultant.

1.9 BASIS OF CONTRACT

- A. The basis of contract will be invoiced and paid on a “Time and Material” basis for the following items.
 - a. Hourly rate, regular hours, for technician
 - b. Hourly rate, overtime hours, for technician
 - c. Hourly rate, weekend hours, for technician
 - d. PCM sampling – 24 hour turnaround samples
 - e. TEM samples – 24 hour turnaround samples
 - f. TEM samples – 6 hour turnaround samples

2.0 INSURANCE

Certificates of Insurance must be provided for the following coverage and will not be canceled or changed during the term of the Testing and Inspection Services without thirty (30) days prior written notice to the North Penn School District and the Construction Manager.

A. General Liability Insurance

The Consultant shall provide the North Penn School District with proof of General Liability Insurance naming ICS, Schrader Group, Criterion Environmental, and the North Penn School District as additional insured and shall hold them, its employees, and other Consultants harmless against claims arising out of the Consultants services to for the North Penn School District for damages in law and equity, and for property damages and personal injury, including wrongful death. The Consultant's Comprehensive General Liability Insurance and Automobile Liability Insurance shall be in the amount no less than \$1,000,000 for injuries, including accidental death to any person and subject to the same limit for each person, and in an amount not less than \$1,000,000 for each occurrence. The Consultant's Property Damage Liability Insurance shall be in an amount not less than \$1,000,000 for each occurrence.

B. Professional Liability Insurance

The Consultant shall provide North Penn School District with proof of Professional Liability Insurance naming ICS, Schrader Group, Criterion Environmental, and North Penn School District as additional insured and shall hold them, its employees, and other Consultants harmless against claims arising out of the Consultants services to/for the North Penn School District. The Consultant's Professional Liability Insurance shall be in the amount not less than \$1,000,000 for each occurrence and 2,000,000 aggregate.

C. Umbrella Excess Liability

Waived.

D. Workers Compensation

Statutory provisions must be met. Worker's Compensation Insurance must be sufficient to cover all employees of the firm working to fulfill this Contract.

E. Certificate of Insurance

The Consultant shall furnish to the North Penn School District periodically, as requested during the active terms of this Agreement, a Certificate from their Insurance carriers, which shall be an Insurance Company(ies) authorized to do business in the State of Pennsylvania, indicating the existence of the required insurance, the amount of the deductible and full coverage of such insurance, which shall be subject to the approval of the Owner for adequacy of protection, and as within the limits such carrier may lawfully provide. Include as named insured, the North Penn School District, ICS and Schrader Group, Criterion Environmental, and Neuber Environmental Services.

2.1 Criminal Background Checks

A. All individuals working on the Knapp Elementary School project must provide

copies of criminal background clearances, including:

- a. Act 34 Request for Criminal Record Check
- b. Act 151 Pennsylvania Child Abuse History Clearance
- c. Act 114 FBI Federal Criminal History Record

**PROPOSAL FORM
FOR**

**North Penn School District
Additions and Renovations to Knapp Elementary School
Lansdale, Pa**

**Asbestos Air Monitoring and Inspection Services
(To be submitted in duplicate)**

Date: _____
(Firm to insert date Proposal submitted)

Firm Submitting: (Company Name) _____

(Address) _____

(Telephone) _____

Contact Person: _____

Contact Person (Email): _____

This proposal is submitted in accordance with your request for proposal for Asbestos Air Monitoring and Inspection Services for the North Penn School District in Lansdale, Pa.

BASE PROPOSAL

BASE PROPOSAL - TESTING SERVICES \$ _____
(figures)

Base Proposal Price includes:

Regular Hours: Fifty-five days (8 hours per day) – Total 440 hours

Overtime Hours: Total 110 hours

PCM Samples: Two Hundred Seventy Five (275)

TEM Samples – 24 hour turnaround: Fifty (50)

TEM Samples – 6 hour turnaround: Fifty (50)

Base proposal shall include all travel expenses.

Unit prices will be used on an Add/Deduct basis to adjust the Base Proposal to actual quantities.

HOURLY RATES / UNIT PRICES

Rates shall be all inclusive, i.e., fringe benefits, travel time, travel expenses, mark-up, tools, equipment, reporting, etc. Unit Prices and hourly rates are presented as Add/Deduct for adjustment of the Base Proposal to account for actual quantities. Unit prices as provided below shall be used to calculate the base proposal.

- | | | |
|----|---|---------|
| 1. | Air monitor and inspection technician (hourly rate) | |
| | Straight Time (hourly rate) | \$_____ |
| | Overtime (hourly rate) | \$_____ |
| | Weekend (hourly rate) | \$_____ |
| 2. | PCM Samples - 24 hour turnaround (per each) | \$_____ |
| 3. | TEM Samples – 24 hour turnaround (per each) | \$_____ |
| 4. | TEM Samples – 6 hour turnaround (per each) | \$_____ |

The undersigned hereby certifies that this Proposal is genuine and not shame or collusive or made in the interest of or in behalf of any person, firm or corporation not herein named and that the undersigned has not directly or indirectly inducted or solicited any firm to refrain from submitting a proposal and that the undersigned has not in any manner sought by collusion to secure for himself any advantages over any other firm.

SIGNATURES

IN WITNESS WHEREOF, the undersigned has caused this Proposal to be executed as of the day and year indicated on the first page hereof.

Individual Bidder

(Signature of Individual)

Business Name _____

Business Address _____
